



Ovaj projekat finansira Evropska unija

TERMS OF REFERENCE

- A. Task:** Consultant Expert or Legal Entity – Preparation and producing of baseline study-mapping/analysis of student practice that are currently being conducted in the organisation of faculties and/or employers in relation to the knowledge and skills required/needed in the labour market in Bosnia and Herzegovina
- B. Work place:** Bosnia and Herzegovina
- C. Reference on project:** “Education Reform to Secure Youth Employment through Enterprise-based Learning”
- D. Time period:** July 2019
- E. Duration of mission and reporting:** max 31 days

Reference number EUTP- 07/19/01

F: BACKGROUND

The project strengthens the CSOs/relevant stakeholders and institutional capacities for the improvement in high education sector, ensuring participation of CSOs and relevant stakeholders in the process of influencing policies and decision making, advocating for the improvement of legislation in accordance with EU best practices. The project addresses the problem of a lack of student’s practical instruction at the Universities in BiH due to which students are deprived of knowledge and skills demanded by employers and the labor market. Civil society and other actors dealing with these issues are not coordinated and have no adequate capacity to connect with one another and joint initiate the necessary policy or education system improvements, nor to open the possibility for introducing regular practical instruction/students internship. They have no knowledge of the European standards and models of practical instruction/students internship that best improve the knowledge and competences of students, in order to make them competitive in the labor market. Because of this, civil society and other relevant stakeholders, remain outside of the EU integration process in the field of education. Authorities and decision-makers are not open to public dialogue on this matter, and instead they make decisions without involvement of those who have a direct interest in making a change. Employers are deprived of an adequate labor force, while youth unemployment rate is increasing.

Methods of implementation:

Networking

Networking, as a method will be used to achieve the objectives of the project. Effective cooperation needs to be established between implementing organizations and stakeholders in the project area,

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including the media and relevant institutions. This approach will be best respond to the demands of employers and will contribute to the overall growth of employment

Capacity building

By conducting a comprehensive capacity building programme and applying the acquired knowledge in practice the Network will build its capacities to initiate a targeted higher education reform process and thus join the EU integration process.

Advocacy

Initiating and conducting advocacy and media campaigns for policy improvement as a response to lack of transparency of Government institution when drafting laws and policies. This will ensure a public dialogue about education reforms and provide sustainable solutions that would result in higher employment rates among young people.

G: OBJECTIVE OF THE PROJECT

The overall objective of the project is to support higher education reform according to EU standards and to enable students to obtain an education that provides them with the practical skills needed on the labour market in BiH.

The specific goal is to establish the Network as a key mechanism of social change that connects universities, business community, student associations throughout BiH, and through strengthening of the Network's capacities and implementation of extensive advocacy, to support the reform of higher education in the part that will ensure the regular maintenance of student practices and thus ultimately contribute to greater employment of young people in BiH.

H: SCOPE OF THE ASSIGNMENT

The scope of this assignment is:

Producing a baseline study:

Mapping/Analysis of student practice that are currently being conducted in the organisation of faculties and/or employers in relation to the knowledge and skills required/needed in the labour market in Bosnia and Herzegovina with specific recommendations/conclusions.

The aim is to map the current situation in the implementation of student practice in BiH, to determine more precisely whether and how the student practice is currently conducted at faculties in BiH, such as: is this a mandatory part of the teaching process; whether there is formal cooperation between faculties and associations of employers / chambers of commerce for the implementation of student practice and the way in which it is implemented; how the term of the student practice is understood by the academic community, student associations / students, and employers.

The collected and analysed data will present the current situation in this area and map the extent to which student practice is understood and implemented in BiH, and whether it enables the

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acquisition of specific knowledge and skills that are needed on the labour market. The study will also provide appropriate recommendations / conclusions to improve the situation in this area.

Consultants outputs:

The Consultant(s) is expected to produce a written baseline study and deliver the final version of it to PRAVA ZA SVE in local language, by July 31, 2019. The study should contain a quality analysis and conclusions/recommendations.

In order to produce the requested product the Consultant will conduct the following:

- a) Desk review of the documentation regarding students practice in selected at least 20 faculties of political science/law/economics/technical science-IT sector in the BiH, as well as labour market/employer needs regarding the students practice and needed skills; as perceived by employers 'or trade chambers' association
- b) Conduct interviews with relevant representatives of selected faculties, Employers Union/ employers/trade chambers' association and Student associations/students;
- c) Develop recommendations/conclusions on identified key issues important for the planning of the upcoming activities.
- d) Provide final Consultancy Report to Prava za sve (20 – 25 pages, in BHS)

Schedule

The Consultant will be engaged in the period **July 2019 for maximum of 15 working days**. First draft should be delivered by July 25 and final Consultant(s) research has to be submitted no later than July 31, 2019.

The payment for the work will be defined in Contract and will be made upon the work completion and delivery of the final product to Prava za sve, with all the necessary documentation as per Prava za sve administrative procedures.

I: REQUIREMENTS

The following selection criteria will be applied to candidates.

All consultants or service (expert in the service) must comply with the following criteria:

- University degree in the field of social science/law/economic with minimum of 5 years of overall professional experience,
- Have very good knowledge of the situation in the field of education/labour market
- Have experience from previous involvement as a consultant for CSOs in Bosnia and Herzegovina;
- Preferred experience in working/cooperating with the academic community and/or the employers' community in Bosnia and Herzegovina;

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- Have experience in the work with various actors within civil society;
- Have experience in conducting research, preferably of a similar

J. METHOD OF SUBMISSION

The proposal should consist of the following:

- **Technical application**
 - Consultants CV; and in the case of legal entity applying the CV of the person proposed to conduct requested task: with detailed information's concerning relevant past experience as well as the list of previously conducted research (preferred with provided link of published research/analysis). It is preferred to provide research done on a similar topic.
 - The proposal should be clear and concise, with a short description of the work methodology, accompanied by an evaluation agenda, with a schedule with planned days (e.g. desk review, interviews with relevant stakeholders, etc).
- **Financial bid**
 - Financial bid should include fee/per day for the whole working period. Transport, food and accommodation costs are included in this fee. The Consultant shall suggest a number of days for the assignment, a daily fee per day and total requested amount in EUR.
 - For services besides requested CV a registration document and a Certificate of tax registration should be submitted.

K. CRITERIA FOR SELECTION OF BEST OFFER

- Expertise and experience of the applicant

The bid (combined technical and financial) should refer to the reference number EUTP- 07/19/01 and should be submitted to the following email: office@pravazasve.org or at the address Josipa Vancaša 20/II, 71000 Sarajevo not later then July 20.2019. by 17:00.

Applications received after the deadline for submission of bids will not be considered.

If you have additional questions or if you are seeking more information, please contact us at: office@pravazasve.ba with note:

QUESTIONS for the Application: Reference number EUTP- 07/19/01

office@pravazasve.org

Information about the contractor: <http://rightsforall.ba/bs/>

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